

# COVERIS™

Bright  
Future

I'M MAKING IT RIGHT

START EARNING

WORKING FOR AN  
AWARD-WINNING  
COMPANY

# MAKE THE FUTURE...

BECOME A **COVERIS** APPRENTICE

2022-23

# MAKE THE FUTURE. BECOME A COVERIS APPRENTICE.

Coveris is a leading sustainable company that manufactures plastic and paper packaging solutions for some of the world's most respected brands. Though you may not have heard of Coveris, you will definitely have our packaged products in your fridge and throughout your household.

As a global business with a local reach, we are looking for new talent to join our high-performance Paper division and kick-start your career in packaging. With world-class training opportunities in print, engineering, health and safety, human resources and other specialist roles and departments, a fantastic opportunity awaits for those looking for a lasting career.

## WHY COVERIS?

- > We invest in people
- > World-class, highly recognised training
- > Flexible working hours with excellent rewards
- > State-of-the-art facilities and manufacturing environments
- > We care for our environment and our local communities
- > Safe, inclusive workplaces which embrace diversity and make everyone feel part of the team
- > Global career development opportunities

## MAKE IT RIGHT

- Show appreciation
- Embrace diversity
- Work together
- Care for our environment



## MAKE IT HAPPEN

- Own your job
- Deliver commitments
- Live safety first
- Create value



## MAKE IT BETTER

- Innovate
- Embrace change
- Keep learning
- Strive to be the best



# PRINT & MANUFACTURING

This career journey would suit somebody with a mechanical interest and a desire to learn a new skill in a fast-paced but rewarding and long-standing industry.

We work with state-of-the-art print technologies, applying award-winning manufacturing processes to manage our busy production schedule. As a people-first business, colleagues are fully supported through our training network and fantastic on the job teams that work together to ensure we deliver the highest standards.



START EARNING



## KEY RESPONSIBILITIES:

- > Candidates will spend time gaining experience and knowledge of all manufacturing processes
- > These areas will include: printing, cut/crease and glue minding (Cartonboard sites only) and printing and finishing (Label sites) - giving you a holistic overview of how print operations work
- > Support the print department and learn 'all things print' working with world-class technology and production teams
- > Active involvement and support in any site continuous improvement events, suggesting ideas to improve processes

## QUALIFICATIONS:

- > Print Technician Level 3
- > 3-year course duration
- > Entry requirement - Grade C or above in Maths and English or equivalent
- > Delivered at various classroom locations across the UK, once a month

# ENGINEERING

We are looking for aspiring engineers to join our UK team as apprentices. This role provides huge potential to kick-start your career within a specialist role and industry, providing you with all the mechanical and electrical tools and training to become our next generation of engineering experts. This is an excellent opportunity to start your engineering journey and watch your career take off.



WORKING FOR AN  
AWARD-WINNING  
COMPANY



## KEY RESPONSIBILITIES:

- Work with our skilled engineering experts to learn both the electrical and mechanical elements of machinery and site-based equipment
- Identify improvements to equipment to support future investment
- Ensure the highest standard of operations are maintained in all work areas, including our world-class engineering workshops

## QUALIFICATIONS:

- Engineering Maintenance Level 3
- 4-year course duration
- Entry requirement level 1 or above or equivalent
- Delivered at the Vogal Training Centre (Peterborough) one classroom day a week

# HEALTH & SAFETY

The Health & Safety apprenticeship would suit a motivated individual who wants to work in both a production and an office-based environment. We are looking for someone with a passion for the health, safety and environment of our business, colleagues, and our products. In return you will receive a structured, work-based learning programme to enable you to learn all aspects of Health & Safety.



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## KEY RESPONSIBILITIES:

- > Carry out risk assessments and understand the legislations and safe working practices around Health & Safety in a manufacturing organisation
- > Support the department with the development and production of our 'safety first' core value
- > Understand and advise on current Health & Safety legislation, guidance and best practice
- > Help drive and maintain the continual improvement of employee health, safety and welfare as well as environmental management

## QUALIFICATIONS:

- > Safety, Health and Environment Technician Level 3
- > 24-month course duration
- > Entry requirement - Grade C or above in Maths and English or equivalent
- > Delivered at Holbeach Academy campus via Lincoln University

# HUMAN RESOURCES

As a HR apprentice, you will get the opportunity to obtain a nationally recognised qualification whilst working for an industry leading print and packaging manufacturer. By the end of the apprenticeship, you should have developed the skills and knowledge to be a highly engaged and proactive HR professional, who will have the foundations to move into wider HR roles.

*Skilled Professionals*



## KEY RESPONSIBILITIES:

- Support and administrative responsibilities for the UK HR Department to ensure that quality standards, guidelines, policies and procedures are adhered to
- Confidentiality is key to this role
- **Core Admin:** Working as part of a team, you'll support with the delivery of first-class HR administration. You can expect to be the first point of contact for any queries in relation to terms and conditions, pay and other topics, as well as processing employee lifecycle changes on our system
- **Onboarding:** You'll be supporting the delivery of a high-performance candidate experience when onboarding new employees into Coveris. You can expect to engage with new employees and guide them through the process, raise contracts of employment and maintain accurate employee records and files

## QUALIFICATIONS:

- Business Administration Level 3
- 21-month course duration
- Entry requirement - Grade C or above in Maths and English or equivalent
- Delivered at Boston College or the Spalding campus, one college day per month
- This course is equivalent to A level therefore more academic extensive course work required with this course

# WAREHOUSE & LOGISTICS

Our warehouse and logistics apprenticeship will help equip you with the skills and knowledge to develop a long-lasting career within a fast-paced environment. Joining our supply-chain team means you will enter into the world of logistics and stock management where you will gain an understanding of the end-to-end process, from raw materials and goods-in, to supply, production and finally despatch of finished goods to our vast global customer network.



## KEY RESPONSIBILITIES:

- > Understanding fast-parcel operators and tracking systems – become an expert with documentation and regulations around international logistics – learning all things import and export
- > Gain training and experience/licences on various manual handling equipment
- > Forklift training and licence provided, subject to training agreement

## QUALIFICATIONS:

- > Supply Chain Warehouse Operative Level 2
- > 15-month course duration
- > Entry requirement - level 2 or above in Maths and English or equivalent
- > Delivered at Spalding college campus one college day per month

## 2022 PLACEMENTS

LOCATION	REGION	ROLE
Boston (Lealand Way)	Lincolnshire	Engineer
		Printer
Boston (Amberley Labels)	Lincolnshire	Printer
		Warehouse & Logistics
		Studio Artworker*
Spalding (Enterprise Way)	Lincolnshire	Printer
Spalding (Holland Place)	Lincolnshire	Human Resources



St Neots (Cromwell Road)	Cambridgeshire	Engineer
		Printer
		Warehouse & Logistics
St Neots (Howard Road)	Cambridgeshire	Engineer
		Printer
		Health & Safety
Wisbech	Cambridgeshire	Engineer
		Printer
		Print Finishing (cut/crease)
		Print Finishing (glue minder)
		Warehouse & Logistics

Cramlington	Northumberland	Printer
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## SITE LOCATIONS

### Lincolnshire:

#### Coveris Boston:

Lealand Way, Riverside Industrial Estate, Boston, Lincolnshire, PE21 7SW

#### Amberley Labels Boston:

Tenens Way, Riverside Industrial Estate, Boston, Lincolnshire, PE21 7SZ

#### Coveris Spalding, Enterprise Way:

Pinchbeck, Spalding, Lincolnshire, PE11 3YR

#### Coveris Spalding, Holland Place (office only):

Wardentree Park, Spalding, Lincolnshire, PE11 3ZN

\* For more details on our studio apprenticeships, please contact our HR department direct. Details on reverse.

TOTAL PLACEMENTS	TYPICAL APPRENTICE PROVIDER**	PACKAGING TYPE
1	Vogal Training	Labels
2	Learn 2 Print	Labels
2	Learn 2 Print	Labels
1	Boston College	Labels
2	Boston College	All
2	Learn 2 Print	Labels
1	Boston College	-

1	Vogal Training	Cartonboard
3	Learn 2 Print	Cartonboard
1	Boston College	Cartonboard
1	Vogal Training	Cartonboard
4	Learn 2 Print	Cartonboard
1	Holbeach	Cartonboard
2	Vogal Training	Cartonboard
2	Learn 2 Print	Cartonboard
1	-	Cartonboard
1	-	Cartonboard
1	Boston College	Cartonboard

2	Learn 2 Print	Labels
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### Cambridgeshire

**Coveris St Neots, Cromwell Road:** Eynesbury, St Neots, Cambridgeshire, PE19 2ET

**Coveris St Neots, Howard Road:** Eaton Socon, St Neots, Cambridgeshire, PE19 8ET

**Coveris Wisbech:** Cromwell Road, Wisbech, Cambridgeshire, PE14 0SN

### Northumberland

#### Coveris Cramlington:

Colbourne Avenue, Nelson Park, Cramlington, Northumberland, NE23 1WD

\*\* Apprentice providers may be subject to change



# HOW TO APPLY

THERE HAS NEVER BEEN A BETTER TIME TO JOIN COVERIS AND PLAY YOUR PART IN HELPING US GROW.

Please apply by contacting our Paper HR Department to start your apprenticeship journey today:



01775 717351



employment@coveris.com

GET INTO WORK



DETERMINATION

Learning & SKILLS



Accomplish Anything !!

KICKSTART YOUR CAREER

PACKAGING APPRENTICE INNOVATION



PUSH YOURSELF

KNOW-HOW

